



**Save the Date!**

**Lake Oconee Area  
Builder's Association  
The Big Event!**

**Saturday, March 15, 2025  
10:00 a.m. - 4:00 p.m.**

**FOR MORE INFORMATION  
CONTACT**



**1041 VILLAGE PARK DRIVE  
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GREENSBORO, GA 30642  
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**WWW.LOBALIVE.COM**



**Lake Oconee Area Builder's Association**

***REGISTRATION  
& EXHIBIT INFORMATION***

**March 15, 2025**

**Lake Oconee Church  
1101 Village Park Drive, Greensboro, GA**



# 21st Annual Lake Oconee Area Builder's Association The Big Event

## Registration and Festival Information

### Purpose of Exposition

The purpose of the festival is to educate and inform the Lake Oconee Area of the products, services and personnel of the Lake Oconee Area Builders Association (LOABA) and to promote its members, suppliers, and associates.

### Booth Sizes

Booths are 10' wide X 10' feet wide UNLESS stated otherwise on the blueprint. Please see floor plan.

*\* Please See Registration Form for Booth Pricing*

### Assignment of Space

Each Application must be accompanied by a deposit check. **Booths will be sold on a FIRST come FIRST serve basis.** LOABA will strive to locate by Exhibitor's preference, and to provide distance from direct competition. However, LOABA reserves the right to make changes in the floor plan and assignment at its discretion in order to best serve the interests of the Festival and its collective Exhibitors.

*\* Sponsor Assignments are outlined on the included sponsor sheet.*

### Space Limitations

All booths must be confined to contracted space, and will not encumber the visibility of adjoining booths. LOABA reserves the right to remove any exhibit not conforming to all federal, state, and local requirements and laws.

### Subletting or Sharing Space

To insure proper presentation and operation of the Festival, Exhibitors **must contract individually** to exhibit. **Subletting or sharing of space is strictly prohibited.** Failure to abide may result in termination of contract and ejection from festival.

### Payments/Cancellations

Refund requests will be considered on an individual basis by LOABA and absolutely no refunds will be made after January 15, 2025.

### Vendor Information

*\* Please See Registration Form for Booth Pricing*

The Big Event is accepting all Vendor applications. **Sponsor Assignments are outlined on the included sponsor sheet.**

### Craft Vendors

Prior approved Craft Vendors will be accepted in the Big Event; **All craft vendors will require prior approval by the Big Event Committee.** The committee may request and require samples of product, photos, sales list, etc. to conduct the approval process. **All "craft vendors" will not necessarily be accepted** into the Event.

### Food Vendors

Established Food Vendors will be accepted into the event with approval of the committee. Food Vendors must obtain the proper licensing and permit(s) from the Greene County Health Department.

Walley Mentel  
Phone: (706) 453-7561

**Food and Beverage Products may be sold with the proper licensing. VENDORS WILL BE RESPONSIBLE FOR REPORTING SALES TAX.**

### Boat Show Vendors

Boat Vendors will be accepted into the show on a **first come first serve basis.** We have allocated a highly visible location and once it is fully committed, no additional vendors will be accepted. Space will be offered to previous vendors first and then open to the general public. All boat vendors must be approved by the committee based on the design and purpose of the show. For overall safety, Boat Vendors will be required to set up on **Thursday March 13, 2025**, unless otherwise noted on the floorplan. **Boat Vendors will not be allowed to pull out of the show until the last attendee and vendor within the boat show area have left.** This will be at the discretion of The Big Event Staff on site.

## Insurance, Security and Installation/Breakdown

Every vendor is required to submit a valid Certificate of Insurance with their application. The Certificate of Insurance will name Lake Oconee Area Builders Association, 1041 Village Park Dr., Ste 102, Greensboro, Ga 30642, as Certificate Holder and Additional Insured. Each vendor is required to carry a minimum General Liability limit of \$1,000,000 per occurrence/\$2,000,000 Aggregate.

### Liability Insurance

LOABA, its agent, Lake Oconee Church, will not assume any responsibility for the safety of the property of Exhibitors from theft, damage by fire, accident, acts of God, or other causes.

### Vender Booth Door Prizes

Exhibitors may provide door prizes. Any signage must be professionally printed and all door prizes must maintain the professional nature of the festival. For promotional purposes, **LOABA must be informed of all door prizes one week prior to festival. Door prize winners must be drawn prior to the end of the Festival, March 15th, in the presence of a LOABA staff member or a Big Event Representative.** Vendors are encouraged to schedule a time to announce their door prize on the Big Event Stage during the event. In addition winner's names and addresses must be provided to LOABA. Failure to comply with the above stipulations may result in non-acceptance to future festivals.

### Booth Staffing

You are not allowed to roam the aisles/roads and hand out business cards, etc. You are **absolutely not allowed to go in to the aisles/roads and recruit people to come to your booth**, thus diverting people from someone else's booth to yours.

### Shipping Information

Lake Oconee Church will not accept any shipments prior to the Festival.

The Greene County Sheriff's Office will be on site beginning Friday March 14, 2025 until the end of The Big Event on Saturday March 15, 2025 to monitor during non-show hours as well as enforcement of set-up and break down to ensure safety procedures are followed.

**Restrictions and Security:** Security is provided by LOABA to provide normal protection against loss, although The Big Event officials assume no responsibility of lost or stolen items. Exhibitors are urged to take the necessary measures to prevent such temptations. Booth vendors may only exhibit those items and services they actively sale and/or install. No distribution or promotional materials outside the normal business of booth vendor will be permitted. All exhibitors are responsible for collecting any appropriate taxes on products sold. Any restrictions for use of purchase must be printed and visible for public view.

### Installation

Set-up must be on Thursday March 13, 2025 and Friday March 14, 2025 at designated times based on booth location. Boat Vendors and Lawn & Garden Vendors will set-up on Thursday March 14, 2024 at designated time based on booth location. Setup times based on booth location that will be released at Early Registration Meeting on Monday March 10, 2025. All exhibitors should have booths ready by Saturday, March 15, 2025 at 9:00 a.m. **No one will be allowed to drive onto the show grounds on the morning of March 15, 2025.**

### Dismantling/Removal

**NO DISPLAY MAY BE DISMANTLED OR PACKED PRIOR TO Saturday, MARCH 15th AT 4:00 P.M.** Failure to comply with the above stipulation will result in non-acceptance to future festivals. All exhibitor material must be removed **Saturday, March 15th between 4:00 p.m. and 11:00 p.m.** It is the Exhibitor's responsibility to pack and remove or consign for shipment of all items prior to leaving. The exhibitor may be charged additional fees for removal of any display items that are left behind. The LOABA and Lake Oconee Church will not be responsible for the condition of any items that had to be removed. **During move out, no vehicles will be allowed into festival vendor area.**

For More Info Call 706-999-1591

For More Info visit [www.LOABALive.com](http://www.LOABALive.com)